

# Women's Health Center of Clarksville

2292 Dalton Drive Suite C

Clarksville, TN 37043

931-645-5595

## Patient Request for Form Completion

Disability Form  
 Family Medical Leave Act (FMLA) Form  
 Dr. Lisa McIntosh  
 Dr. William McIntosh

Patient Name: \_\_\_\_\_  
Patient Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Patient SSN: \_\_\_\_-\_\_\_\_-\_\_\_\_  
Patient Phone Number: \_\_\_\_-\_\_\_\_-\_\_\_\_

After form has been completed:

Mail form to:  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
 Fax form to: \_\_\_\_-\_\_\_\_-\_\_\_\_  
 Patient will pick up (please keep in mind we have 10 business days) Need form by: \_\_\_\_/\_\_\_\_/\_\_\_\_

### For Disability Form

Full Disability  Partial Disability  
Injury Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Cause of Disability:  Illness (e.g. Surgery)  Work Related  Pregnancy  
Last Day Worked: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Dates of Disability: Begins \_\_\_\_/\_\_\_\_/\_\_\_\_ Ends: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Additional Comments: \_\_\_\_\_

### For Family Medical Leave Act (FMLA) Form

Dates of leave requested: Begins \_\_\_\_/\_\_\_\_/\_\_\_\_ Ends \_\_\_\_/\_\_\_\_/\_\_\_\_  
Are you the patient?  YES  NO  
If you are not the patient, state the relationship to the patient: \_\_\_\_\_  
Name: \_\_\_\_\_ \*If you are the Power of Attorney, please attach copy of POA.

### Authorization to Release Protected Health Information

\*I authorize the Women's Health Center of Clarksville to release any information concerning my health for the purpose of processing the requested form(s). This authorization shall be valid for the duration of my disability. A copy is available upon request.

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Parent/Guardian Signature if patient is a minor: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICE USE ONLY:** Number of forms completed: \_\_\_\_ Form Name/Type: \_\_\_\_\_  
Forms were:  Mailed  Faxed  Picked up  
Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Form Completion Fee: \$ \_\_\_\_\_ Paid by:  Credit Card  Cash  Check  
Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_